

## Quickly obtain your Exit-Entry Report and upload it to the DBS website

Live more, Bank less



Obtain your Exit-Entry Report in WeChat Mini Program



#### Step 1:

Search for and open "Yi Min Ju" mini program in WeChat.



#### Step 2:

Tap "Exit-Entry Record Enquires" in the homepage of National Immigration Administration mini program.

<b>〈</b> 移民局政	务服务平台 😶 💿
姓名	
证件类型	身份证>
证件号码	

### Step 3:

Please input your name and ID number if it is your first-time access.



#### Step 4:

After facial recognition verification, tap "Exit-Entry Record Enquires" again in the homepage of National Immigration Administration mini program.

<	出入境记录	••• ©	)
选择查询人		3	2
请选择查询范围			
自定义 三个月	月一年	五年	十年
2023-07-09	- 2023	8-07-10	
2023-07-09 温馨提示:只支	- 2023 持查询近10年的出入境记	3-07-10 录	-

#### Step 5:

Choose "Customized" in the enquiry range and then select the date ranges from <u>the date of</u> <u>your last entry to Hong Kong</u> to <u>the date of</u> <u>report submission</u> (note: the selected date ranges should indicate that you are in Hong

# Kong during the account application submission)

出入境记录	••• •
姓 名:	
证件号码:	100
时间段: 2023年07月09日	-2023年07月10日
出入境记录查询结果	共1条 ↓
と 出境时间: 2023/0	07/09
出境 所持证件号:	7
文件预览	
发送邮箱	Ĩ

#### **Step 6**: Tap "Send to Mailbox" in the search result page.





#### Step 7:

Input your personal email address and set up a password for the report **(QQ Mail/ NetEase Mail is recommended).** 

# Save and upload the Exit-Entry Report

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<	$\sim$ $\sim$	
E230710230710_出入境证	<b>?录查询结果(电子文件)</b>	
service @1	证清	
尊敬的 先生/女士:		
您好!		
您于2023年7月10日在移民局政务服	务平台查询了出入境记录 • 现将出入	
境记录查询结果(电子文件)发送至忽 保您的个人信息安全。	的邮箱,请妥善保管和使用,以确	
附件为zip格式压缩文件,如自带解E 压软件。	i工具无法打开,请尝试使用其他解	
感谢您使用移民局政务服务平台! 本	邮件由系统自动发出,请勿回复。	
祝您生活愉快!		
	移民局政务服务平台	
	2023年7月10日	
1个财化		
1.1.143.17		
<b>E230710230710_出</b> 247.76K	结果(电子文件).zip	5
	<i>م</i>	

#### Step 1:

Use the password to open the Exit-Entry Report attached to the email from National Immigration Administration in reply to your enquiry.



#### Step 2:

Click "Share" and then "Save to Files" to save the report in your mobile.



#### Step 3:

Upload the report to DBS' website via **go.dbs.com/hk-mcy-upload-en**. Select "Exit-Entry Permit" in the Travel/ ID Document field. Input the required information and then click "Next".



#### **Upload Documents**

GIF, JPG, TIF, PDF accepted - up to 5 documents at maximum 5MB each.

#### **Document Submission**

You can now submit your documents in 3 simple steps to facilitate the approval process! Step 1: Select the applicable document(s) Step 2: Upload a clear and full image of the selected document(s). For address proof, please upload a clear copy of your Mainland / Hong Kong bank statement or utility bill dated within the last 3 months and make sure the entire document is visible as required by the HK regulatory authorities. **Find out more**. Step 3: Click "Submit"



#### Step 4:

Select "Others" in the applicable document field. Click "Upload" and select the previously saved report. Then click "Submit" to provide the Exit-Entry Report.