



### 查詢/更改/取消匯款申請書

### REMITTANCE ENQUIRY/AMENDMENT/CANCELLATION APPLICATION

至: 星展銀行 (香港)有限公司 - 匯款部

To: DBS Bank (Hong Kong) Limited – Remittance Operations

#### 申請人資料 Applicant Particular

申請人名稱 Applicant Name \_\_\_\_\_

申請人賬戶 Applicant Account Number \_\_\_\_\_

聯絡人姓名及電話號碼 Contact Person and Phone Number \_\_\_\_\_

#### 匯款資料 Remittance Details

匯款編號 Remittance Reference No. \_\_\_\_\_ 匯款日期 Date of Transaction \_\_\_\_\_

匯款貨幣 Remitting Currency \_\_\_\_\_ 匯款金額 Remitting Amount \_\_\_\_\_

#### 申請詳情 Application Details

請實行依照下列步驟處理 Please take the following steps:

##### 匯出匯款 Outward Remittance

收款人未收到款項, 請提供最新情況 Beneficiary claims non-receipt of payment, please provide status

更改收款人資料至 Amend beneficiary details to:

賬戶號碼 Account Number \_\_\_\_\_

收款人名稱 Beneficiary Name \_\_\_\_\_

收款人地址 Beneficiary Address \_\_\_\_\_

取消匯出匯款 Cancel the outward remittance

原因 Reason: \_\_\_\_\_

##### 匯入匯款 Inward Remittance

退回匯入匯款 Cancel the inward remittance

全數退回 Return Payment in Full

部分退回 Return part of the Payment 退回金額 Return Remitting Currency & Amount \_\_\_\_\_

其他 Others \_\_\_\_\_

#### 費用 Charges

For all Charges, please:

在匯入匯款扣除 Debit from inward remittance (只適用於退回匯入匯款 For Cancellation of inward remittance only)

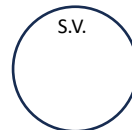
在本人/吾等賬戶內扣除 Debit from my/our account: 賬戶號碼 Account Number \_\_\_\_\_ 貨幣 Currency \_\_\_\_\_

有關適用於本人 / 吾等在貴行開立的所有賬戶之一切條款和細則, 將適用於本申請表上。本人/吾等確認本表格所提供的資料為正確及完整, 而本人/吾等於本表格內的指示, 在本人/吾等簽署本表格前, 亦已清楚、準確及完整地列出。

本人/吾等明白退回已匯出匯款的成功與否將受各種因素的影響, 例如, 須取得收款人授權方能退還款項。更改/取消已處理的匯款由代理銀行或收款銀行自行決定, 本行並無控制權。本人/吾等亦明白如有關交易涉及貨幣兌換, 該部分不能取消、撤回或拒絕, 您可能需要承擔有關交易產生的外匯損失。

The relevant Terms and Conditions applicable to my/our account(s) will apply to this application. I/We hereby confirm that the information given in this form is correct and complete and that my/our instruction has been clearly, accurately and completely set out in this form before signing it.

I/We understand that the returning of outward remittance is subject to various factors. For instance, funds may only be returned with the Beneficiary's authorization. The amendment/cancellation of processed remittance is at the absolute discretion of the correspondent or beneficiary bank, which is out of the Bank's control. I/We also understand if any currency conversion was involved in the transaction, it cannot be cancelled, reversed, or rejected. You may still suffer foreign exchange losses from the instruction.



申請人簽署 Signature(s) of Applicant(s) \_\_\_\_\_

日期 Date: \_\_\_\_\_

銀行專用 For Bank Use Only
Approved By: